

PRIVATE FUNCTIONS

Catalogue

3rd Edition

*Come
D. to the
River*

SOURCE ED-VENTURES PTE LTD

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Welcome Aboard



In the blink of an eye, it's already been four years since the Riverboat left her old home at Sentosa North Shore Jetty and shifted to the more central Marina South Pier.

Through the years, we have seen Marina South transform from a lush pocket of green into a bustling hub of activity with the opening of the Marina Barrage and the new Integrated Resort just five minutes' drive away, as well as other developments taking place all around. And dare we blink our eyes once more, we'll find the new International Cruise Centre on one side, Gardens by the Bay on the other, and the Marina Coastal Expressway and an MRT station right at our doorstep!

It is against a backdrop of such vigorous advancements that we too have to constantly update and upgrade ourselves to keep up with the times, and maintain that cutting edge in our products and services. In preparation for this new Private Functions Catalogue, our sales team has done extensive research and linked up with many promising third-parties to provide complementary services like entertainment, event management, kid's party services, mobile photo booth, and many more... all aimed at enhancing your function experience with us. We have also gone back to the drawing board (or chopping board, rather) to further enhance our menus and update our prices, as well as given all our Sales Stewards a course on menu planning to equip them with the skills to craft the best possible menus for your function.

With all our homework done, I now confidently and proudly welcome you on board Singapore's iconic floating lifestyle venue for a truly unique and exciting function experience. Be it a simple gathering or an elaborate feast, a corporate dinner or a birthday bash, or even a seminar, the Riverboat is always a very special venue that your guests will love!

Our friendly and helpful Sales Stewards will assist you through the process of planning your event with us, to make it a successful and memorable one.

We look forward to having you on board!

Daryl Saw
Chief Executive Steward
Stewards Riverboat

October 2010

Venue Options

PRIVATE FUNCTION HALL

Upper Deck (Bethel)



The Upper Deck is a well-equipped function hall complete with a 10sqm stage with three modular extensions, a multi-channel sound system, a ceiling-mounted projector and musical instruments. It is very versatile in setup and décor to suit the theme of your event. Depending on your group size, a dance floor or games area can also be incorporated. Check with your Sales Steward for more tips and recommendations on seating arrangements for your function!

The Upper Deck is rent-free for 2 hours with a minimum of \$1,000 spent on F&B, or for 4 hours with a minimum of \$2,000 spent on F&B.



The stage on the Upper Deck, with rostrum, projector, and instruments.



Long-table banquet setup, with chair covers and floral arrangement.

Rental Rates:

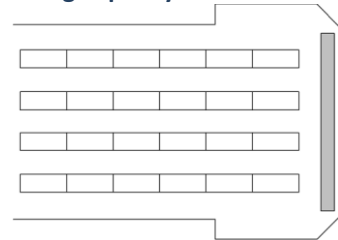
The following rental rates and discounts apply if F&B spending is below \$1000, or if the booking duration exceeds the entitled rent-free period:

\$100nett per hour (min 2 hours)
\$350nett per 4hr block

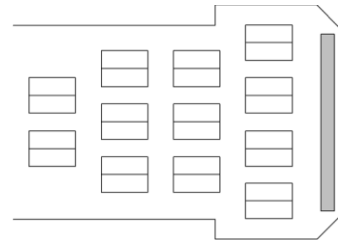
Rental Discounts with F&B Spending:

Every \$1000 – 10% off Rental
Subject to a maximum discount of 80%

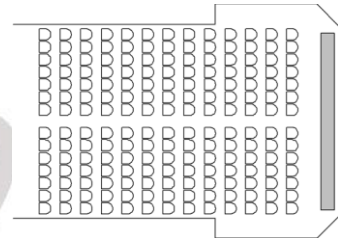
Seating Capacity:



Long-Table Banquet Setup: 150 Guests



Square-Table Banquet Setup: 120 Guests



Theatre-Style Setup: 180 Guests

OTHER VENUE OPTIONS (EXCLUSIVE BOOKINGS)

Main Deck (Shechem) – Santa Fe Tex-Mex Grill

The Main Deck, home to Santa Fe Tex-Mex Grill, has a warm and cosy interior with timber booth seats, strategically-designed partitions, and a living room area with a grand piano.

Bridge Deck (Hebron) – Breaking Bread

The Bridge Deck houses Breaking Bread, an al-fresco café with an open-concept show kitchen perfect for classy cookouts under the stars. It boasts a breathtaking view of the open sea right up to the Eastern anchorage.

In event of rain, functions on the Bridge Deck will be relocated to either the Upper or Main Deck, depending on availability.

Rental Rates:

\$150nett per hour (min 2 hours)
\$500nett per 4hr block

Rental Discounts with F&B Spending:

Every \$1000 – 10% off Rental
Subject to a maximum discount of 80%

There is no rent-free period for the Main & Bridge Decks, as these are operational F&B outlets which would have to be closed to walk-in customers when there is an exclusive booking.

Seating Capacity:

100 guests per deck (Dining Setup)

Venue Options (Continued)

The Entire Riverboat

For larger groups, or for a more elaborate function experience, you might like to book the entire Riverboat exclusively! With the whole vessel to yourselves, you can plan different activities or themes for each of the decks to keep your guests entertained throughout the event.

For instance, you could have the main dining area on the Main Deck, wine tasting, movie screening, or live performances on the Upper Deck, and drinks and dancing on the Bridge Deck. Or for a wedding, you could hold the solemnization ceremony on the Upper Deck, followed by dinner on the other two decks!

Check with your Sales Steward for more ideas and recommendations on how to best utilize the available spaces.

Rental Rates:

\$450nett per hour (min 2 hours)
\$1600nett per 4hr block

Rental Discounts with F&B Spending:

Every \$1000 – 10% off Rental
Subject to a maximum discount of 80%

Seating Capacity:

Main Deck: Up to 100 Guests
Upper Deck: Up to 150 Guests
Bridge Deck: Up to 100 Guests

Total Licensed Capacity: 240 Guests



Main Deck (Shechem)



Upper Deck (Bethel)



Bridge Deck (Hebron)

Notes for Exclusive Bookings

- Bookings must be accompanied by an F&B Package for every guest in attendance.
- Booking of Main Deck and Bridge Deck together would be considered booking the entire Riverboat.
- Rates & discounts applicable only from 8am to 11pm daily. Separate rates apply for functions outside of this time window.
- Complimentary set-up time of 1h before function, and pack-up time of ½ h after function.
- Minimum booking duration is 2 hours per deck.



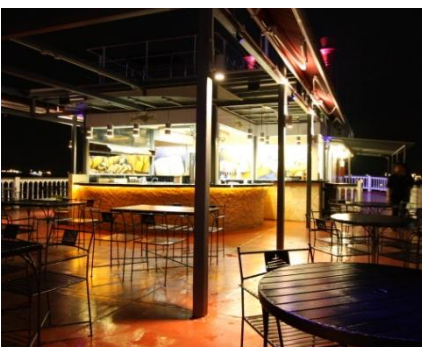
NON-EXCLUSIVE BOOKINGS

Main Deck (Shechem) or Bridge Deck (Hebron)

For groups of **10-50 guests**, you may choose to simply book a section of either the Main or Bridge Deck to hold your function in a semi-private setting. This section will be clearly demarcated for your group, and special décor can be arranged to distinguish it from the rest of the restaurant. There are no venue charges for non-exclusive bookings.

Notes for Non-Exclusive Bookings

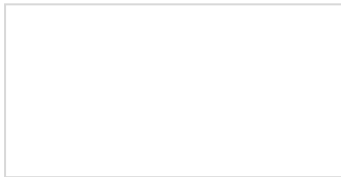
- Bookings must be accompanied by an F&B Package for every guest in attendance.
- Bookings may only be within these hours:
Main Deck: Mon-Fri & Sun 12-10pm, and Sat 12-11 pm.
Bridge Deck: Tue-Fri & Sun 6-10pm, and Sat 6-11pm (Closed on Mondays).
- Noisy games, loud cheers, karaoke, and the like are not permitted, for the comfort of other diners. Please check with your Sales Steward for more details on what types of activities are allowed.



Décor Choices

Mix & match the various décor components to create the perfect ambience for your function. Other than the standard options shown here, we can also provide custom décor to suit the theme of your event. Feel free to discuss ideas with your Sales Steward, or ask to arrange a meeting with our in-house design team.

Table Cloths



White*



Navy**

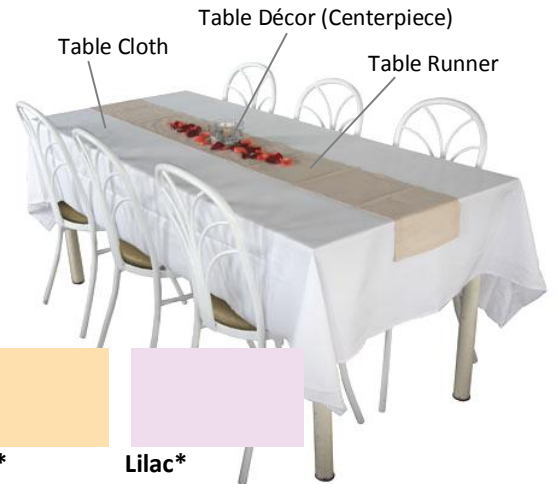


Table Runners



Stripes*



Batik*



Tropical*



Maroon*



Beige*



Lilac*

Table Décor



Candle Set A*
Free



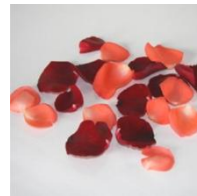
Candle Set B*
Free



Candle Set C***
Free



Fabric Placemats
\$1.00 each

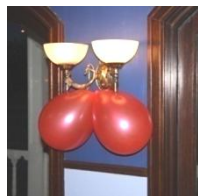


Rose Petals*
\$0.50 per table

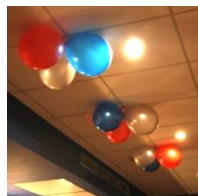


Chair Covers*
\$2.00 each

Room Décor



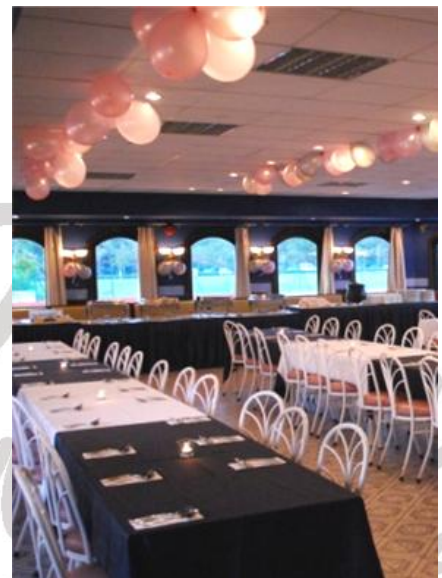
Balloons (Wall)
\$0.50 per set



Balloons (Ceiling)
\$0.80 per set



Red Aisle Carpet**
\$20.00 per event



A simple and elegant décor idea achieved by alternating white and navy table cloths, enlivened with contrasting pink balloons.

Third-Party Décor Solutions

Should there be any other décor components you would like to have which we are unable to provide in-house, you can request for your Sales Steward to source for it from a third party. Some commonly requested examples include:

Floral Arrangement for Tables	Approx \$45-\$60
Floral Arrangement/Ribbon for Chairs	Approx \$5-\$12
Standing Floral Bouquet	Approx \$50-\$100
Bridal Bouquet	Approx \$50-\$80
Bridal Arch	Approx \$280-\$450

There will be a 10% administrative charge, based on the supplier's rates, for external services booked through us. Additional deposits may also be required.

* Available on Main & Upper Deck only.

** Available on Upper Deck only.

*** Available on Bridge Deck only.

F&B Packages

Our chefs from Santa Fe & Breaking Bread, the Riverboat's two in-house F&B outlets, come together to form the catering arm of the Riverboat which whips up mouthwatering delicacies for private functions on board.

F&B Packages	Attendance	Rates
American Tex-Mex Buffet	Min 30	\$35 to \$55 ++
International Buffet	Min 30	\$45 to \$55 ++
Local/Chinese Buffet	Min 30	\$25 to \$45 ++
Cookout (BBQ) Buffet	Min 30	\$45 to \$65 ++
Vegetarian Buffet	Min 30	\$25 to \$35 ++
Set Meal (4-6 Course)	Min 10	\$25 to \$45 ++
Platter Set Meal	Min 10	\$30 to \$45 ++
Tea Break/Snacks Buffet	Min 30	\$15 to \$25 ++
Tea Break/Snacks Platter	Min 10	\$15 to \$25 ++



All our menus are based on individual item prices and quantities detailed in our **Food Items Price Catalogue**, and can be customized to suit your preferences and budget. Check with your Sales Steward to view this catalogue.

Also check out our structured discount scheme on Page 8, which offers added incentives for larger groups, as well as for higher-value F&B packages.

Other F&B Rates

Tiger Beer by the Barrel (20L) – Approx 60 Mugs	\$340 ++
<i>Pre-order necessary; to be reflected in Booking Summary</i>	
Corkage for Wine/Champagne (per Bottle)	\$15 nett
<i>Every \$300 spent on F&B: 1 bottle corkage waived</i>	
<i>Every \$1,000 spent on F&B: 4 bottles corkage waived</i>	
Corkage for Hard Liquor (per Bottle)	\$25 nett
Additional Ala-Carte Orders on day of function	15% discount



External Catering

As our restaurant is not Halal-certified, food may be catered from an external source for Muslim guests only. A surcharge based on the official receipts from the caterer applies. The caterer must be licensed, and will be responsible for setting up and clearing of the spread, and providing all necessary utensils and setting implements. For functions where food is catered entirely from an external source, there will be an additional service charge.

External Catering Arrangement by Client	25% surcharge
External Catering Arrangement by Stewards Riverboat	30% surcharge

Notes

- Buffet Packages typically consist of about 10-12 items.
- All F&B packages include non-alcoholic beverages only.
- For buffet options, food is served in a buffet-style setup only and is not an all-you-can-eat buffet.
- 10% surcharge applies on Valentine's Day, Christmas Eve & New Years Eve.

Additional Services

To provide you with a most hassle-free function experience, Stewards Riverboat offers you a number of value-added services. All prices stated here are on a 'per unit, per event' basis. Should there be any other services you require, do let us know and we'll be glad to assist you as best as we can.

Equipment Rental

Sound System	Mixer, CD Player, 2 Speakers, 2 Wired Mics	Complimentary
Additional Mics	Wired (Handheld, each)	\$5 nett
	Wireless (Handheld, set of 2)	\$10 nett
	Wireless (Lapel, each)	\$10 nett
DVD Player	-	\$10 nett
Projector & Screen	-	\$30 nett
Large-Screen TV	42-inch (For Main Deck only)	\$10 nett
AV Linkage	1 Source, 1 Output (Excludes projection)	\$20 nett
	1 Source, 2 Outputs (Excludes projection)	\$30 nett
Flipchart	Includes 20 sheets of paper & 3 markers	\$15 nett
Piano/Keyboard	Baby Grand Piano (For Main Deck only)	Complimentary
	Yamaha Clavinova (For Upper Deck only)	\$20 nett
	Yamaha P-70 (Portable Keyboard)	\$20 nett
Guitar	Acoustic/Electric	\$20 nett
Guitar/Bass Amps	Assorted models	\$10 nett
Drum Set	(For Upper Deck only)	Complimentary
Karaoke Set*	With over 25,000 songs	Approx \$500 onwards

Entertainment & Other Services

Bands/Musicians*	Solo, Groups, Roving, etc	Approx \$500 onwards
Event Hosts*	Emcees, Deejays, Game Hosts, etc	Approx \$300 onwards
Kids Party Packages*	Magic Show, Balloon Sculpting, Games, etc	Approx \$400 onwards
Magicians*	Table, Stage Shows, etc	Approx \$400 onwards
Photo Booth*	Instant printouts, props included	Approx \$600 onwards
Caricaturist*	-	Approx \$300 onwards
Transport*	Buses, Limousines, etc	Approx \$70 onwards
Corporate Gifts*	Poster Cards, Pens, Bags, Keychains, etc	Approx \$10 onwards
Invitation Cards	Custom design, includes local postage	\$3 nett per Card

* These items are provided by external parties, and are subject to their availability and rates at time of booking. There will be a 10% administrative charge, based on the supplier's rates, for external services booked through us. Additional deposits may also be required.



13-Seater VIP Coach Service

We provide a complimentary VIP Coach Service to ferry organized groups of 4-13 guests to the Riverboat for your function. You may have either **two** trips from Marina Bay MRT Station, or **one** trip from a location of your choice within a 3km radius of the Riverboat (approximately up to Suntec City area). Timing and location of pick-up must be pre-arranged at least 24 hours beforehand.

Notes for VIP Coach Service

- Service is subject to availability.
- 'Wastage' charge of \$10nett per trip applies if less than 4 passengers are present.
- Grace period of 5 minutes will be given only in circumstances where there is a proper and safe place for the bus to wait.
- Service is provided for the trip to the Riverboat only, not for leaving the Riverboat after the Function.

FAQ's

Can I change the Date, Time & Venue (DTV) of my function after confirmation?

Yes, you can change the DTV of your function up to two times (no charge) after confirmation, subject to availability and provided you give us notice in writing at least 10 days in advance. Administrative charges apply if you change it more than two times, or if less than 10 days' notice is given. You cannot change the DTV with less than 5 days' notice.

When is the latest date by which I need to confirm my function booking?

You can confirm your function booking 10 days before the date of the function at the latest. However, it is best to confirm earlier so as to have the DTV guaranteed available to you. You may reserve the DTV first by placing a deposit (equivalent to the venue rental rates before discounts), and work out the menu and other arrangements with your Sales Steward thereafter.

Do you take tentative bookings?

We do not take tentative bookings; reservation of DTV can only be done by placing a deposit. However, we will note your interest in the particular DTV, and inform you immediately should there be another enquiry for the same DTV before your confirmation. Once you confirm your booking in-principle, or sign the Booking Summary, you will need to follow up with a deposit within 7 days for it to be valid, failing which the DTV will be released at the end of the 7-day period.

What if it rains and my function is on the al-fresco Bridge Deck?

In event of bad weather, functions on the Bridge Deck will be relocated to either the Upper or Main Deck. If the function is relocated right from the onset, venue rental rates will be reduced or waived according to Upper Deck rates. If function is relocated halfway through, the regular Bridge Deck rental rates will still apply. You must make a decision 1 hour before the function whether or not to relocate. If it is raining 1 hour before the function, the function will be relocated to an indoor venue by default.

Are there any discounts for large-group bookings?

Yes, we do have a very comprehensive discount scheme which gives added incentives for large groups, and for higher-value F&B packages. There are discounts on the venue rental rates in proportion with total F&B spending (refer to Venue Options, Page 2 & 3), as well as on per-person F&B package rates, using the following formula, and based on the standard catalogue price of your menu and total headcount:

- Menus with Catalogue Price of \$29.80++ and below: Standard Catalogue Rates
- Menus with Catalogue Price of \$30-\$39.80++: 3% off
- Menus with Catalogue Price of \$40-\$49.80++: 4% off
- Menus with Catalogue Price of \$50 and above: 5% off
- Functions with 40 guests and below: Standard Catalogue Rates
- Functions with 41-80 guests: 3% off
- Functions with 81-120 guests: 4% off
- Functions with 121 guests and above: 5% off

Can I bring in my own entertainers? Is there any surcharge?

Yes, you may bring in your own bands, emcees, deejays, performers, and other entertainers. There is no surcharge. They may either use our sound system, or bring in their own (which many entertainers prefer), but linking or integrating their system with ours is not allowed.

Why are some prices 'Nett' and some '++'?

Generally, all F&B prices are reflected as '++', which means 10% Service Charge and 7% GST will be added to it, and most other prices like venue rental and equipment/services are 'Nett', meaning the mandatory 7% GST has already been incorporated.